

# **CITY AND COUNTY OF SWANSEA**

## **MINUTES OF THE BUSINESS & ADMINISTRATION CABINET ADVISORY COMMITTEE**

**HELD AT COMMITTEE ROOM 2, CIVIC CENTRE, SWANSEA ON  
WEDNESDAY, 12 NOVEMBER 2014 AT 11.00 AM**

**PRESENT:** Councillor D W W Thomas (Chair) Presided

<b>Councillor(s)</b>	<b>Councillor(s)</b>	<b>Councillor(s)</b>
J E Burtonshaw J A Hale	L V Walton	T M White

**Officer:** G Borsden

- 6 **APOLOGIES FOR ABSENCE.**  
Apologies for absence were received from Councillors B Hopkins, P B Smith & C Thomas.
- 7 **DISCLOSURES OF PERSONAL AND PREJUDICIAL INTERESTS.**  
In accordance with the Code of Conduct adopted by the City and County of Swansea, no interests were declared.
- 8 **MINUTES.**  
**RESOLVED** that the Minutes of the meeting of the Business & Administration Cabinet Advisory Committee held on 30 September 2014 be approved as a correct record.
- 9 **TERMS OF REFERENCE (FOR INFORMATION).**  
The Terms of Reference for the Committee were noted.
- 10 **DISCUSSION REGARDING WORK PROGRAMME FOR THE REMAINDER OF THE MUNICIPAL YEAR( VERBAL).**  
The Chair outlined the various areas of responsibility within the portfolio of the Cabinet Member for Transformation & Performance Councillor Clive Lloyd.  
  
He indicated that he had undertaken initial discussions with the Cabinet Member who had suggested the following two areas for the Committee to examine:-
  - Should Swansea become a Co-operative Council.
  - ICT Policy.
- AGREED** that the two areas above be examined by the Committee.
- 11 **DATE AND TIME OF FUTURE MEETINGS.**  
**AGREED** that future meetings of the Committee be held at 11.00am. (Dates and venues to be circulated by Democratic Services)

The meeting ended at 11.15 am

**CHAIR**